



3 Tempest Road, Woodridge, Morningside, Sandton

P.O. Box 22021,
Empangeni, 3880

Tel: 076 1423908

Email: lihle.mthembu03@gmail.com

Ms Thembelihle Clementia Mthembu

Professional Summary

Thembelihle Mthembu is a Health, Safety, and Environment Professional; and a consultant at Eqophelo Projects & Business Consultants. She has experience in fields such as construction, manufacturing, and government. Skilled in gathering and interpreting data related to the environmental and safety-related impact of company's daily functions. Ability in strategizing solutions and development of long-term plans for reduction of risks and improvement of overall safety. Effective in either a team or solitary setting and successful in the implementation and control of safety management systems.

Skills

Attention to detail; Skilled in meeting deadlines and multi-tasking; Organized and self-driven; Excellent written and spoken communications skills; Innovative problem-solving abilities and able to interact at all levels.

Work Experience

HSE and Risk Officer

February 2015 - Present

- Development, implementation, monitoring and review of the Occupational Health and Safety AND Risk Management policies, strategies and procedures for best practices relating to risk management and business sustainability.
- Advise and recommends on risk mitigation and controls to ensure healthy and safe environment.
- Provision of HSE Advisory services to management.
- Perform internal audits and monitor the contractor's SHE management programmes.
- Participate in internal audits with the service provider to ensure business continuity.
- Monitoring the implementation of the action plans.

HSE Coordinator – KZN Department of Agriculture
01 December 2013- 31 January 2015

- Bi-annual and annual audits to assess the overall safety and sustainability of the Expanded Public Works projects and its day-to-day practices.
- Developed and implemented safety routines to mitigate risks and ensured employees are working in a safe environment.
- OHS awareness to all regions on SHE standards, detecting work conditions and ensure the Department and Contractors are in compliance.

Health and Safety Officer – City of UMhlatuze
September 2009 - 30 November 2013

- Development, implementation and monitoring of the Health, Safety and Environment (SHE) Management Systems for the Infrastructure & Technical Services - (Water & Sanitation) and Financial Services Department and Projects.
- OHS workplace inspections, checks and management advisory service.

Project/Contract Management:

- Development of SHE specification for Contractors
- Approval of Contractor's Safety, Health and Environmental (SHE) Plans.
- Internal audits for monitoring and to ensure that Contractors implement and maintain their SHE Plans as per the O.H.S. Act and Regulations, and relevant legislations/Standards.
- Project meetings, information and guidance on the implementation and maintenance of SHE performance standards.
- Feedback and document control on deficiencies and deviations upon non-compliance, corrective actions and recommendations for implementation.

Labour Inspector – National Department of Labour
June 2002- August 2009

- An overview of Labour Legislations, constitutional, criminal and administrative law procedure.
- Integrated inspections and assessing workplaces per standards and guides imposed by the OHS Act and Regulations; COIDA Act.
- Advisory Services and recommended solutions to OHS violations and assisted company management in preventing such contraventions.
- Monitoring and enforced compliance on labour legislations by issuing contravention notices on non-conformances.
- Client Service.

Education

UNISA
BTech Safety Management
2014

UNISA
Diploma Safety Management
2013

BOSCH
OHSAS 18001: Development & implementation of Safety Management Systems

NOSA
Safety Management and Facilitation Courses
2006 and 2007

References

Name: Pamela Thuledu Khumalo
Relationship: CEO: Mjindi Farming (Pty) Ltd
Contact no.: 035 572 9015 / 082 333 2159

Name: Mr M.M. Sifundza
Relationship: Immediate Supervisor: Former CEO - Mjindi Farming (Pty) Ltd
Contact no.: 082 940 7639

Name: Mr Alex Dlamini
Relationship: Immediate Supervisor (Deputy Manager: Invasive Alien Species Programme)
Contact no.: 033 355 9348 / 082 848 6771

Name: Mrs Shaylene Adonis or the HR
Relationship: Immediate Supervisor (SHE Risk Section) – City of UMhlatuze
Contact no.: 035 907 5194 / 082 558 1044

Name: Mr Sandile Kubheka & Miss Edith Mnguni
Relationship: Team Leaders /Supervisors (Dept. of Labour)
Contact no.: 035 780 8700 & 082 839 4841

Name: Regies Chikwan
Relationship: Mentor (RBCT) – 035 904 4102